

**University of Wisconsin–Milwaukee
Graduate School
Assistant Justification**



PLEASE PRINT

- EXEMPTION REQUESTED FOR**
- Academic Year _____
 - Semester I only, Year _____
 - Semester II only, Year _____
 - Summer, Year _____

Name _____

Street Address _____

City/State/Zip _____

Phone Number _____

E-mail _____

Student Number _____

Department _____

Student classification (check one): Doctoral Master's Undergraduate Non-degree

Is this student receiving a Fellowship? Yes No If yes, please indicate type: _____

Is this an international student on an F-1 or J-1 visa? Yes No

A. REQUEST FOR REDUCED CREDIT LOAD

Note: If you have a loan, approval of this request will not change credit load requirements for loan eligibility.

Specify number of credits you wish to register for: _____ Type of Appointment: _____

Reason for requesting an exemption (please check one and note instructions in parentheses):

- Preparing for preliminary examinations (Application for Preliminary Examination must be on file with the Graduate School)
- Other (please attach explanation)

B. REQUEST FOR APPOINTMENT OVER 50%

Note: Research Assistants are not allowed to hold concurrent TA or PA appointments.

Total percentage of all appointments cannot exceed 75%.

List first appointment			List any additional appointment and % requested		List total %
Type RA/TA/PA	Dates of appointment From/to	%	Type	%	=
_____	_____	_____	_____	_____	_____
			+		

Please attach explanation of departmental need and student qualifications for this exemption.

C. REQUEST FOR APPOINTMENT OF UNDERGRADUATE ASSISTANT

Note: In exceptional cases, a qualified undergraduate student may be hired as an assistant when a qualified graduate student is not available.

Type of appointment (TA or PA) _____ % _____

Please attach explanation of departmental need and student qualifications for this exemption.

**Signature of Major Professor
or Graduate Program Director:** _____

Print name of person above: _____ Date: _____

Graduate School Use Only: Credits completed _____ Current registration credits _____ GPA _____

Approved Denied Initials _____ Date _____

Comments: _____